

# CV

## RAGHDA HAJJAR

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### **Objective**

Diploma

**MASTER-ONE IN BIOLOGY** Lebanese university

**BACCALAUREATE DEGREE IN BIOLOGY** Lebanese university

**BACCALAUREATE DEGREE IN BUSINESS**

**MANAGEMENT** Saidon University

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### **Personal information**

**Birth information** 1985 CHHIM-CHOUF-LEBANON

**Nationality** Lebanese

**Gender** female

**Marital status** single

**Telephone number** 03-033698

**Home number** 07-243277

**E-mail** Raghda1hajjar@gmail.com

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## **Education**

**2003**

**Lyceé d'Orient** (Chhim, Lebanon)  
Lebanese baccalaureate

**Part II** (Experimental Sciences)

**2005**

**Lebanese University** (Beirut, Lebanon)  
BAC+1

**2006**

**Lebanese University** (Beirut, Lebanon)  
BAC+2

**2007**

**Lebanese university** (Beirut, Lebanon)  
License in Biology

**2008**

**Lebanese university** (Beirut, Lebanon)  
Master I in Biology

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## **Experience**

**2005 till now**

Private lessons for students

**2007-2009**

**Training in BEC** (business & engineering company)

Entering data and working on EXCEL and WORD.

**2008**

**Final Project in University** in French entitled **La mémoire approche-anatomo-physiologique** under the supervision of Dr. Haider, Lebanese University.

**2008-2009**

**English sessions** American center level 1, 2 & 3

**25-2-2009**

**British council** pre-intermediate 1, 2 & 3

**Intermediate** 1, 2 & 3

**Upper -intermediate** 1

**2009**

**M.D.M** (professional studies college) Database Department.

Worked in **Hokayem Campany Banking**

**2010 till now**

**Working in Afak Engineering and Contracting**

Financer Manager

**Working in BirHasan Institute of Nursing care**

Chemistry Teacher

**2015**

Certification by the **INTERNATIONAL ACADEMY FOR  
BUILDING CAPACITY** Project Management Diploma  
PMD

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### **Computer literacy**

**Microsoft word; Excel** Access, Power Point, Java,  
Graphics; C++ & Internet

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### **Languages**

**Arabic** speaking, writing & reading

**French** speaking, writing & reading

**English** speaking, writing & reading

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### **Hobbies**

Sports, reading, scientific research, music & painting.